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foothill community built on California's rich gold rush history.*



City Manager's Report
March 28, 2023 City Council Meeting
Prepared by: Candace Bernardi, City Treasurer/Accountant
Item #: 7.3

Subject: Approve the Payroll Register as presented.

Purpose: To authorize payment to the City's employees for employment services.

Strategic Plan Strategy: Fiscal Stability/Sustainability: Strategy No. 6-Meet Financial Commitments and Reporting Requirements.

Background: The City pays its employees on a bi-weekly basis. The results of each payroll are presented to the City Council for approval approximately every two weeks.

Discussion: The payroll register for the Pay Period 18 is for payroll dates 2/18/23 through 3/3/23. The checks were issued on 3/9/23; beginning with check number 61787 through ending check number 61824 to pay employees for employment services.

Options:

1. Approve the payroll register as presented.
2. Direct staff to take other actions.

Environmental: Tonight's action is not applicable.

Cost: The payroll register dated March 9, 2023 totals \$331,265.31.

Budget Impact: The \$331,265.31 in total authorized expenditures fall within the amounts of the operating and capital improvement program budgets that were adopted by the City Council.

Recommendation: Approve the payroll register as presented

M. Cleve Morris, City Manager

**Candace Bernardi, City Treasurer/
Accountant**